

# GROUP GUIDELINES AND RESPONSIBILITIES

## ADULT TOURS

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### BEFORE YOUR VISIT

- Review your reservation to check date, time, and number of students. Questions? Call 701-551-6100 or email [education@plainsart.org](mailto:education@plainsart.org)
- With participants, review Plains Art Museum Manners for school groups (page 2), visit schedule, and exhibitions on display found at [plainsart.org/exhibits/](http://plainsart.org/exhibits/).
- Remember, your group may not be able to see the entire museum in one visit. For guided tours, docents will focus the tour on specific themes or artwork. We encourage groups to come back and visit with their friends and families.
- Arrange transportation. Review map and parking guidelines (page 3).
- Divide groups into manageable sizes, 10-25 participants per group.

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### THE DAY OF YOUR VISIT

- Arrive at the 7<sup>th</sup> Street entrance for your scheduled visit.
- Buses may unload participants at the entrance, but may NOT park in front of the Museum for the duration of the visit.
- Admission and tour payments / invoices can be processed at the front desk using cash, check, or credit card. Pricing details can be found at <http://plainsart.org/learn/adult-group-tours/>.
- There is a small coat room located off the atrium. Backpacks and oversized bags are not permitted in the galleries. Bags may be checked at the front desk.



James Rosenquist, *The North Dakota Mural* (detail), 2010, oil on canvas, 13 x 24 ft., © James Rosenquist. Gift of the artist and an anonymous donor in honor of Dr. Jovan Brkic.



# MUSEUM MANNERS

*Adults, please share guidelines with participants before visiting the galleries so everyone can understand the importance of protecting the art in the museum.*



## Keep an Arm's Length from the Artwork

Your touch may not seem like much, but even the slightest contact can damage artwork. Practice "Museum Hands"—hands together behind your back—if you're having a hard time not touching works of art.



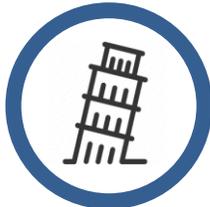
## Museum Voices

Please raise your hand when you want to speak and listen quietly when others are talking. Use your polite "inside voices."



## Pencils Only Please

If an accident should occur, a pencil mark is easier to remove than a pen mark. Be careful not to point with your pencil; this also can endanger the works of art.



## Avoid Leaning on Walls or Display Cases

This helps keep works of art hung on the walls or displayed in cases safe. During the visit, we will sit on the floor to rest and focus on the artwork.



## Move Slowly with the Group

Appropriate museum behavior is necessary to avoid accidentally bumping into and damaging works of art.



## No Food, Drinks, or Chewing Gum

The art in the museum will provide plenty of food for thought as well as a feast for the eyes!

