

Job Description

Title: Teaching Artist

Department: Education

Position Reports to: School & Studio Program Manager

Date Revised: November 2024

I. General Summary

The Teaching Artist is a seasonal, non-benefited part-time position. Teaching Artists work as a team to provide gallery and studio experiences for Fargo School District (FPS) students in Plains Art Museum and the Katherine Kilbourne Burgum Center for Creativity. The position requires the ability to engage diverse learners with viewing and analyzing art and a commitment to fostering creative thinking and expression through artistic practice. Teaching Artists will be required to work cohesively as a team to provide excellent learning experiences for all students. As a representative of the Museum to our audience, the Teaching Artist must project professionalism and be committed to providing excellent services for our visitors. This is an on-call position, with schedules varying from month to month. Session schedules include mornings and afternoons.

II. Principle Duties and Responsibilities

- **Program Facilitation:** Lead engaging, interactive gallery and studio experiences for youth audiences, adapting content to meet the needs and interests of different age groups.
 - **Art Instruction:** Teach high-quality art lessons, emphasizing creativity, technique, and self-expression, and tailored to participants' developmental stages and learning styles.
 - **Collaboration and Communication:** Work closely with the education team, including the School & Studio Program Manager, the School & Studio Program Specialist, the Clay & Studio Program Manager, Studio Technicians and fellow Teaching Artists, to ensure smooth program operations and communicate any logistical needs.
 - **Studio Management:** Prepare and maintain studio spaces, materials, and equipment, ensuring a clean and organized environment daily for all programs.
 - **Professional Development:** Participate in training sessions to stay informed about best practices in arts education and teaching techniques.
 - **Community Engagement:** Foster a welcoming, inclusive environment that respects diverse backgrounds and promotes creativity and confidence.
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Job Qualifications/Requirements:

- 4-year college degree required
- BA in Studio Art or Art Education preferred
- Experience developing and teaching art lessons for youth and adults preferred
- Understanding of educational pedagogy for students of varying ages
 - Ability to engage learners of all ages
 - Ability to convey information effectively and appropriately for students of various age levels

- Ability to structure programs and manage art making experiences for groups of children
- Knowledge and appreciation of contemporary art and artistic practices as they connect to developing and teaching gallery and studio experiences
- Strong general knowledge of ceramic arts, as well as pottery making techniques preferred
- Motivation to learn new teaching techniques as part of museum-based learning
- Attention to detail and record keeping
- Proven ability to work in a team environment
- Self-directed, energetic, highly motivated, flexible, and learning outcome-oriented
- Excellent interpersonal and communication skills
- Dependable, positive attitude, mission-driven
- Respect for and commitment to supporting diversity, individuality, and varying learning styles/abilities
- Ability to lift 25 lb. bags of clay preferred

Employee Print Name _____

Employee Signature _____ **Date** _____